SEED HEALTH UNIT

GERMPLASM EXCHANGE: EXPORT

Request for germplasm

1. Check availability of the germplasm at IRRI, i.e. Genetic Resources Center (GRC) or Plant Breeding, Genetics, and Biotechnology (PBGB)
2. Check with the IRRI OU Key person what Material Transfer Agreement (MTA) is appropriate for the requested germplasm, *i.e., Standard Material Transfer Agreement (SMTA), Collaborative MTA, NSBM MTA, etc.*

Submit your request in writing to the concerned IRRI scientist/researcher (i.e. *Ms. Flora de Guzman for germplasm from the Genebank or Dr. Ed Redoña for germplasm from INGER*) with the following documents:
1. Plant Quarantine Clearance/Import Permit. (check whether your country requires one).
2. Written statement of your institution's acceptance of the appropriate MTA.

Apply for a Phytosanitary Certification

Forward the list of the germplasm requested to the OU key person.

1. Generate a workbook from IRIS.
2. Fill out and sign the application form for BPI- PQS Phytosanitary Certification (BPI Q Form 10).
3. Submit the germplasm to SHU together with the application form (2 copies), MTA acceptance letter, Import Permit (if country requires one) and workbook. The MTA and Clearance Sheet are also required for Non-Rice Seed Biological Materials.
4. Upload the Workbook in the SHU Shareportal.

Process request for a Phytosanitary Certificate

1. Check the completeness, validity and accuracy of the documents.
2. Check the consistency of the documents vs. the physical samples.
3. Assign an SHU reference number for an application with complete requirements.

Rice seeds

Conduct seed health test and recommended seed treatment. *Unhealthy rice seeds will be removed, treated, or replaced depending on the conditions declared in the Import Permit / recommendation of PQS. In case of replacement, rice seeds will again go through seed health testing.*

Other Germplasm

Rice flour and rice grains

Conduct visual inspection and fumigation of rice grains. Conduct visual inspection of rice flour.

Seeds other than rice NSBM and soil samples

Forward to BPI PQS for testing.

Under SMTA — NO →
YES

1. Check the MTA status of seeds.
2. Generate SMTA from ICIS database.
3. Upload the SMTA on the IRIS website.

1. Coordinate with IPMU concerning the appropriate MTA.
2. Forward MTA and clearance sheet to IPMU.
3. Pick up approved clearance sheet.

Issue the Phytosanitary Certificate after quarantine clearance.

Dispatch materials

1. Check the consistency and completeness of the samples and documents.
2. Coordinate with the OU key person for the dispatch of materials.
3. Pack and dispatch materials.
4. Submit monthly report to BPI-PQS.
5. Update data in the database and file documents.

	Requestor		Seed Health Unit (SHU)
	Exporter/ OU		Bureau of Plant Industry Plant Quarantine Service (BPI-PQS)